

# HTML

## INTRODUCTION COURSE

### Prerequisites:

Attendees should be familiar with a PC and the Windows environment and possess basic keyboard skills.

### Duration:

This course is a one day course.

### Web Basics

- HTML v. XHTML
- What is CSS, XML, DHTML, Javascript?
- File Naming conventions
- What is an Index Page

### Understanding HTML

- HTML standards
- HTML editors
- Basic HTML tags
- Web page design tips
- Designing a web site
- What is a web server?
- Browser compatibility

### Creating an HTML file

- The HTML tag
- The head tag
- The title tag
- The body tag
- Heading tags
- The paragraph tag
- Inserting line breaks
- Lists
- Formatting text
- Adding comments

### Images & Colours

- Adding a horizontal rule
- Incorporating images into pages
- Inserting an image
- Height and width attributes
- Aligning images with text
- File formats and downloading
- Page colours and backgrounds

### Hyperlinks

- Understanding hyperlinks
- The anchor tag
- Inserting a link within a document
- Adding navigational links
- Using an image as a link

### Tables

- Creating basic tables
- Adding a border
- Changing the border thickness
- Centering a table on the page
- Adding column headings
- Inserting a table background colour